

# Authorisation Letter

Date / Month / Year \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

- In principle, the applicant should appear IN PERSON at the Consulate to submit the visa application documents, as well as to pick up the visa and passport after the assessment has been completed.
- If the applicant is unable to visit the Consulate in person, he/she may authorise a representative. The applicant MUST fill out this letter and have the representative **submit the original of this letter** to the Consulate with the other necessary documents at the time of application.

- **Applicant**

Full Name : \_\_\_\_\_

Passport Number : \_\_\_\_\_

Signature : \_\_\_\_\_

I do hereby appoint the following person as my representative

to apply for a visa

(\*Please check either box or both boxes accordingly.)

to pick up my passport

and I will be responsible for all actions which are related to the visa applications.

- **Representative**

Full Name : \_\_\_\_\_

Relationship to applicant : \_\_\_\_\_ (eg-Father, mother, friend, business associate, etc.)

**\*The representative must bring his/her photo ID and its photo copy and submit the copy.**

Consulate-General of Japan in Sydney